

 Texas Children's	<b>Financial Assistance Policy and Procedure</b>	
<p style="text-align: center;"><b>Policy</b> # 3085</p> <p style="text-align: center;"><b>Procedure</b> # 3086</p>	<b>Categories</b>  Administration / Non-Clinical	<b>This Procedure Applies To:</b>  Texas Children's Hospital Texas Children's Physician Services Organization (TCPSO) Texas Children's Women's Specialists
		<b>Document Owner</b>  Revenue Cycle

## GENERAL POLICY

Texas Children's Hospital, Texas Children's Physician Services Organization, and Texas Children's Women's Specialists (collectively referred to herein as "TCH") are committed to providing the highest quality care to its patients. TCH recognizes that some patients and/or their families may be unable to pay for all or a portion of the services provided by TCH and its substantially related entities. In furtherance of its charitable mission and values, TCH provides financial assistance to patients and/or their families who are low-income, uninsured or underinsured, ineligible for government health care programs, and who are otherwise unable to pay some or all of the bills related to services deemed "medically necessary" by Medicare, Medicaid, or industry standards. Financial assistance also may be available to other patients, and for other services, determined on a case-by-case basis in accordance with the procedures set forth herein.

No patient will be denied financial assistance because of gender, race, creed, color, national identity/ethnic origin, religion, age, sexual orientation or disability. In addition, TCH will provide, without discrimination, care for emergency medical conditions to individuals regardless of whether they are eligible for financial assistance.

## DEFINITIONS

1. **Bad Debt:** Any bill submitted for payment by a third-party or patient that is not paid in full.
2. **Family Income or Gross Income:** Includes earnings, unemployment compensation, workers' compensation, Social Security, Supplemental Security Income, public assistance payments, veterans' payments, survivor benefits, pension or retirement income, interest, dividends, rents, royalties, income from estates, trusts, educational assistance, alimony, child support, assistance from outside the household, and other miscellaneous sources. Family Income is based on definitions used by U.S. Bureau of the Census.
3. **Federal Poverty Level ("FPL") or Federal Poverty Guidelines ("FPG"):** A measure defined by the United States Department of Health and Human Services based on Gross Income and household size to indicate poverty threshold.

4. **Financial Assistance:** A full or partial reduction in charges incurred at TCH and its substantially related entities to patients for emergency or medically necessary services who have qualified for a discounted rate in accordance with the provisions of this Financial Assistance Policy. An Uninsured Self-Pay Patient or Under-insured Patient for the relevant service and who is not eligible for coverage through a Government Healthcare Program or other insurance, and who has Family Income in excess of 200% but less than 400% of FPG, may be eligible to receive Financial Assistance in the form of discounted charges.
5. **Financial Assistance Committee:** A committee of TCH comprised of appropriate representatives from TCH and/or Medical Staff with responsibility for: 1) monthly review and approval of applications for Financial Assistance and 2) monthly review of financial reports associated with Financial Assistance at TCH.
6. **Financial Assistance Deductible:** The portion of a TCH bill that is the patient's responsibility once approved for Financial Assistance. This amount may be determined by a Financial Counselor, a Patient Services Representative, or the Financial Assistance Committee, as set forth in this Financial Assistance Policy.
7. **Financially Indigent:** A patient who TCH has determined to be unable to pay some or all of the patient's bills due to the Family Income of the patient and/or the patient's family being below specified thresholds based on the FPL and/or because their monetary assets are below specified thresholds.
8. **Government Healthcare Program:** Any healthcare program operated or financed at least in part by the federal, state or local government, including but not limited to, Medicare, Medicaid, Children with Special Health Care Needs ("CSHCN"), and Children's Health Insurance Program ("CHIP").
9. **Gross Charges:** Charges that are billed to individuals receiving services at TCH.
10. **Medically Indigent:** A patient who TCH has determined to be unable to pay some or all of the patient's bills because such bills exceed a certain percentage of the Family Income and/or assets of the patient and/or the patient's family (e.g., due to catastrophic cost or other conditions), even though the patient and/or the patient's family have Family Income or assets that disqualify them from being Financially Indigent.
11. **Presumptive Eligibility:** A patient who has not submitted a completed application for Financial Assistance, but whose circumstances fit within one or more of the following criteria
  - a. Homeless;
  - b. Deceased with no estate;
  - c. Eligible for Medicaid or CSHCN, but not on the date of service or for a non-covered service;
  - d. Enrolled in one or more governmental programs for low-income individuals having eligibility criteria at or below 200% of the FPL;
  - e. Referred for services by the Harris County Health System having eligibility criteria at or below 200% of the FPL; and

- f. Identified utilizing third party software as having eligibility criteria at or below 200% of the FPL.

- 12. **Under-insured Patient:** A patient who has some insurance or third-party coverage but has out-of-pocket expenses (self-pay balances) that exceed the patient's ability to pay.
- 13. **Uninsured Self-Pay Patient:** A patient who has no insurance or third-party coverage to assist with meeting the patient's payment obligations.

## PROCEDURE

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### 1. OVERVIEW

- 1.1. The TCH Patient Financial Services Department, which includes Patient Access and Customer Service, will identify patients who may be eligible for Financial Assistance.
- 1.2. A patient may also request Financial Assistance if not identified by the Patient Financial Services Department. A patient requesting Financial Assistance will be referred to a Financial Counselor or Patient Services Specialist for guidance on the Financial Assistance process.
- 1.3. A patient seeking Financial Assistance generally must complete an application with a Financial Counselor or Patient Services Specialist. However, if applicable, Presumptive Eligibility may be determined in lieu of reviewing a Financial Assistance application. Patients who meet any of the criteria for Presumptive Eligibility will be deemed eligible for a 100% discount and will not be asked to submit an application for Financial Assistance.
- 1.4. A patient is only eligible for Financial Assistance after all other financial resources available to the patient have been exhausted and the patient and patient's family are without sufficient income to cover out of pocket expenses, as determined by TCH. Existing and potential financial resources for the patient, including but not limited to, private health insurance and any Governmental Healthcare Program, will be reviewed.
- 1.5. Financial Assistance is only applicable to services deemed "medically necessary" by Medicare, Medicaid, or industry standards. In instances where medical necessity is unclear, the Financial Assistance Committee will follow up with the patient's physician to determine whether services are medically necessary.

### 2. ELIGIBILITY

- 2.1. Any patient receiving or seeking to receive emergency or medically necessary care at TCH may apply for Financial Assistance. Eligibility for Financial Assistance is generally reserved for U.S. citizens and residents. International and non-resident inquiries are referred to Texas Children's International Patient Services. A patient who is not a U.S. citizen or resident may be considered Financially Indigent or Medically Indigent and the Financial Assistance Committee may approve Financial Assistance for such patient, taking into account the nature of the patient's illness, the likelihood that treatment will lead to a successful outcome, the disposition of similar cases, and the budgetary constraints of TCH.

- 2.2. Financial Assistance discount percentages, as set forth in Exhibit A attached hereto, are calculated using FPL, and may be updated in conjunction with FPL updates published in the Federal Register.
- 2.3. If a patient's annual Family Income is 100% or below of the FPL, the patient may qualify for Medicaid. If Family Income is between 101% and 200% of the FPL, the patient may qualify for CHIP. If the patient does not qualify for any Governmental Healthcare Program and Family Income is below 400% of the FPL, the guidelines in Exhibit A will be applied to calculate the percentage of Financial Assistance to which the patient is entitled. Exhibit A will also act as a guideline for the Financial Assistance Deductible. If a patient is not eligible for a 100% discount and would like additional Financial Assistance, such patient's Financial Assistance application will be referred to the Financial Assistance Committee for review and consideration.
- 2.4. If a patient has Medicare but no secondary coverage and Family Income is within the FPL contained in this Financial Assistance Policy, the patient may be asked to apply for Medicaid prior to being considered for Financial Assistance.
- 2.5. In addition to using the FPL to determine a patient's eligibility for Financial Assistance, the following factors will be considered:
  1. Family Income: Family Income generally must fall within FPL with consideration to family size, geographic area, and other relevant factors.
  2. Denials: If a patient may qualify for coverage, the patient must have applied for and been denied coverage by all potential funding sources, including but not limited to, Medicaid, CSHCN, CHIP, Medicare (if applicable), and/or any potential commercial program.
  3. Employment Status.
  4. Current Financial Obligations (e.g. medical debt, tax obligations, child support, mortgages, student loans, etc.).
  5. Good Faith: Patients are expected to cooperate with the application process. A parent's cooperation with the application process may be a consideration of a Financial Assistance determination.

### **3. ELIGIBILITY DETERMINATION**

- 3.1. Financial Counselors and Patient Services Specialist can suggest the appropriate amount of Financial Assistance available to patients, and the amount of any applicable Financial Assistance Deductible as outlined in Exhibit A. The Manager, Assistant Director, or Director responsible for Patient Access or Customer Service may approve the request for Financial Assistance in accordance with the guidelines included in Exhibit A. All other applications must be forwarded to the Financial Assistance Committee.
- 3.2. A patient who can afford to pay for a portion of the services provided by TCH is expected to do so, even if the patient is Medically Indigent. The Financial Assistance Deductible is the amount the patient will be responsible for once approved for Financial Assistance.

- 3.3. A determination of eligibility for Financial Assistance is effective for six months and is applicable toward all outstanding balances incurred during the time period approved. Financial Assistance may be extended for a time period longer than six months as an exception, but not longer than a twelve month period of time without review and approval extension.
- 3.4. If Financial Assistance is approved, Financial Assistance will apply to balances after all third party payment has been collected. If a patient or any other payor source has made payment during the period of Financial Assistance approval, the payment(s) will be applied to the balance owed by the patient, and Financial Assistance will apply to the remaining balance.
- 3.5. The Financial Assistance Committee retains the authority to change a previous decision regarding a patient's eligibility for Financial Assistance or may adjust the extent of Financial Assistance on a case by case basis.
- 3.6. A patient's eligibility for Financial Assistance may be reevaluated when one or more of the following occur:
  1. Subsequent rendering of services;
  2. Change in Family Income;
  3. Family size change;
  4. Six months has elapsed since the patient qualified for Financial Assistance; or
  5. The Financial Assistance process is not completed.

#### **4. AMOUNTS CHARGED TO A PATIENT**

- 4.1. TCH uses a "sliding scale" to determine the percentage discount applicable to a patient who qualifies for Financial Assistance.
- 4.2. If a patient/family is not eligible to participate in a Government Healthcare Program, TCH offers the following Financial Assistance to Uninsured Self-Pay Patients or Under-insured Patients using the sliding scale and the most current FPL referenced in Exhibit A:
  1. With Gross Income between 0% and 200% of the FPL, there is a 100% discount off billed charges.
  2. With Gross Income between 201% and 300% of the FPL, there is a 75% discount off billed charges.
  3. With Gross Income between 301% and 400% of the FPL, there is a 55% discount off billed charges.
  4. With Gross Income greater than 400% of the FPL that do not qualify for Financial Assistance, there is a self-pay discount of charges. The guidelines for self-pay discounts are described in the Discount – Self-Pay Patients Policy and Procedure.

- 4.3. A Medically Indigent patient is expected to meet his/her Financial Assistance Deductible and be re-evaluated at least every six months to continue receiving financial assistance.

## **5. BASIS FOR CALCULATING AMOUNTS CHARGED TO PATIENTS**

The amounts charged to patients eligible for Financial Assistance under this Financial Assistance Policy for emergency and medically necessary care will not exceed amounts generally billed (“AGB”) to individuals who have insurance covering these types of services. TCH determines AGB for any emergency or medically necessary care it provides to a patient eligible for Financial Assistance under the “look-back” method, which is calculated by multiplying TCH’s Gross Charges for the care by a percentage of Gross Charges (the “AGB percentage”). In calculating the AGB percentage (which is done by TCH’s Government Reporting department within 120 days before the start of each fiscal year), TCH includes the claims allowed during a prior 12-month period by Medicaid fee-for-service and all private health insurers that pay claims to TCH. TCH begins applying the AGB percentage by the 120<sup>th</sup> day after the end of the 12-month period used to calculate the AGB percentage.

Members of the public may readily obtain the applicable AGB percentage and accompanying description for the calculation in writing and free of charge by calling Customer Service at 832-824-2300 or by visiting TCH’s Main Admissions Office on the 3rd floor of West Tower, 6621 Fannin St., Houston, Texas 77030.

## **6. APPLICATION FOR FINANCIAL ASSISTANCE**

- 6.1. A Financial Assistance application may be completed by anyone who requests it or is identified with a need. A sample application is attached as Exhibit B. Any TCH employee or physician may refer a patient to a Financial Counselor or Patient Services Specialist to initiate a Financial Assistance application. Financial Assistance may be granted at any stage of TCH’s revenue cycle.
- 6.2. If the patient falls within the FPL guidelines included in Exhibit A, the Manager or Director of Patient Access or Customer Service may approve the request for Financial Assistance. All other applications must be forwarded to the Financial Assistance Committee for review and approval.
- 6.3. The patient must cooperate with the application process to be considered for Financial Assistance. If a patient does not cooperate with the application process, Financial Assistance may be denied or revoked. Such cooperation is not a precondition to the receipt of medically necessary treatment or emergency care. The patient is required to provide the following documentation, at a minimum: any evidence of third party coverage, employment status, verification of employment and income, proof of residency, and family size. Verification of income may include one or more of the following:
  1. Most recent federal income tax returns;
  2. Current Forms W-2 or written verification of wages from employer;
  3. Social Security check;
  4. Bank statement; and

5. Disability check.
- 6.4. Patient Access and/or Customer Service will provide a written decision regarding a patient's eligibility for Financial Assistance to the applicant within 60 days of receipt of Financial Assistance determination. This notification will include the discount amount approved and if payment is expected from the patient; the notification does not include specific reasons for the determination.
- 6.5. A patient whose Financial Assistance application has been denied may appeal such determination through the Patient Financial Services department. Appeals should include supporting documents that demonstrate inability to pay that were not available or included at the time of the initial consideration.
- 6.6. Patients denied Financial Assistance can request to set up a payment plan administered through Customer Service.
- 6.7. Patient Financial Services will retain all records relating to Financial Assistance for seven years.
- 6.8. Financial Assistance applications are available at no charge, and can be found online at <https://www.texaschildrens.org/financial-assistance>, by calling Customer Service at 832-824-2300 to request that an application by mail, or by visiting TCH's Main Admissions Office on the 3rd floor of West Tower, 6621 Fannin St., Houston, Texas 77030. TCH will provide a translation of its Financial Assistance Policy, Financial Assistance Application, and a plain language summary of its Financial Assistance Policy to accommodate all significant populations that have limited English proficiency.
- 6.9. A translated Financial Assistance application can be requested by calling Customer Service at 832-824-2300 or visiting TCH's Main Admissions Office on the 3rd floor of West Tower, 6621 Fannin St., Houston, Texas 77030.

## **7. NON-PAYMENT**

- 7.1. If a patient does not pay the Financial Assistance Deductible and fails to renegotiate a payment plan (if applicable), the uncollected balance may be considered a Bad Debt.
- 7.2. The guidelines for the management and collection of patient account receivables is described in the Patient/Family Collections Policy in English and Spanish. The link to the webpage: <https://www.texaschildrens.org/patients-and-visitors/insurance-and-billing-assistance/financial-arrangements>

## **8. LIST OF PROVIDERS WHO PROVIDE EMERGENCY AND OTHER MEDICALLY NECESSARY CARE AT TCH**

TCH maintains a list of providers (which is updated each fiscal quarter), other than TCH and its substantially related entities, who provide emergency and other medically necessary care at TCH facilities and are covered by TCH's Financial Assistance Policy. A copy of such list of providers is available at no charge, and can be found online at <https://www.texaschildrens.org/financial-assistance>, or by calling Customer Service at 832-824-2300 to request a list by mail, or by visiting TCH's Main Admissions Office on the 3rd floor of West Tower, 6621 Fannin St., Houston, Texas 77030.

**9. AVAILABILITY OF THE FINANCIAL ASSISTANCE POLICY, PLAIN LANGUAGE SUMMARY OF THE FINANCIAL ASSISTANCE POLICY, AND FINANCIAL ASSISTANCE APPLICATION**

TCH will make information regarding Financial Assistance widely available to all patients. TCH will offer information that includes this Financial Assistance Policy, the Financial Assistance application, instructions on applying, and a plain language summary of this Financial Assistance Policy on its website (available at [http://www.texaschildrens.org/Financial\\_Assistance.aspx](http://www.texaschildrens.org/Financial_Assistance.aspx)). In addition, this information will be available upon request and without charge, both by mail and in public places within TCH, including the Emergency Center and Admission areas. TCH will notify and inform members of the community served by TCH about this Financial Assistance policy by publishing the information annually in the local newspaper as well as on patient guarantor statements. TCH will also have public displays that notify and inform patients about this Financial Assistance Policy. Information will be available in English, Spanish, or other languages spoken by significant populations served by TCH. Patients can contact TCH for information regarding Financial Assistance. Financial Counseling may be reached at 832-824-5505 for Main Campus, 832-227-2120 for West Campus and 832-826-3300 for Pavilion for Women. Information is also available through Customer Service at 832-824-2300.

**10. EXCEPTIONS**

Extenuating circumstances may arise in determining eligibility for patients who do not meet established criteria. The Financial Assistance Committee is charged with reviewing and approving such cases.

**RELATED DOCUMENTS**

- EXHIBIT A – Annual Federal Poverty Guidelines
- EXHIBIT B – Financial Assistance Application
- Self Pay Policy and Procedure
- Collections Policy and Procedure

**REFERENCES**

- ASSOCIATED LAWS AND REGULATIONS
- TEXAS HEALTH AND SAFETY CODE ANN. §§ 311.031-311.048
- TEXAS TAX CODE § 153.310, § 171.063
- Medicaid Conditions of Participation
- Section 501(r) of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder

Creation Date: 01/05/1989	Last Review Date: 09/01/16 Senior Vice President, Revenue Cycle	Effective Date: 09/01/16 05/14/10
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EXHIBIT A: FEDERAL POVERTY GUIDELINES are updated annually and published on the Federal Register

Example: 2016 FPG effective January 2016

<b>2016 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA</b>	
<b>Persons in family/household</b>	<b>Poverty guideline</b>
For families/households with more than 8 persons, add \$4,160 for each additional person.	
1	\$11,880
2	\$16,020
3	\$20,160
4	\$24,300
5	\$28,440
6	\$32,580
7	\$36,730
8	\$40,890

**EXHIBIT B: FINANCIAL ASSISTANCE APPLICATION**

**TEXAS CHILDREN'S HOSPITAL  
FINANCIAL ASSISTANCE REQUEST**

(SOLICITUD DE SERVICIOS SIN COMPENSACION)

As provided by Federal law, I/we ask Texas Children's Hospital to determine if I/we are eligible for help in paying for our child's hospital bill. I/we understand that I/we need to give certain information for this to be done. I/we also understand that Texas Children's Hospital or its agents will check these facts for accuracy. I/we understand that filling out this form does not guarantee that I/we will receive this help. If I am (we are) not eligible for uncompensated services, I am (we are) responsible for my child's hospital bill. *(De acuerdo con las leyes federales, solicitó/solicitamos a Texas Children's Hospital que decidida si soy/somos elegibles para recibir ayuda para pagar la factura del hospital de nuestro niño/a. Entiendo/entendemos que para esto necesito/necesitamos proporcionar cierta información. También comprendo/comprendemos que Texas Children's Hospital o sus agentes verifican la veracidad de esta información. Entiendo/entendemos que el llenar esta forma no garantiza que recibiré/recibiremos dicha ayuda. Si no soy/somos elegibles para servicios sin compensación, asumo/asumimos responsabilidad por el pago de la factura de hospital de mi niño/a)*

**PATIENT INFORMATION**

(INFORMACION DEL PACIENTE)

**Previous Patient? Yes or No** *(Paciente anterior) (SI) (NO)*

<b>Patient's First Name:</b> <i>(Primer Nombre del Paciente)</i>		<b>Patient's Last Name:</b> <i>(Apellido del Paciente)</i>	
<b>Street Address:</b> <i>(Domicilio)</i>			
<b>Phone Number:</b> <i>(Teléfono)</i>		<b>SSN:</b> <i>(Número de Seguro Social)</i>	- -
<b>Date of birth:</b> <i>(Fecha de Nacimiento)</i>		<b>Place of Birth:</b> <i>(Lugar de Nacimiento)</i>	
<b>Religion:</b> <i>(Religión)</i>		<b>Gender:</b> <i>(Sexo)</i>	M or F
<b>Ethnicity:</b> <i>(circle one)</i> <i>(Grupo étnico)</i>	White / Black / Hispanic / Asian / Asian/Pacific Islander / Other		
<b>Is the patient a U.S. Citizen?</b> <i>(El paciente es ciudadano americano?)</i>	<b>Yes or No</b> <i>(Si) (No)</i>		
<b>Is the Patient a legal U.S. Resident?</b> <i>(El paciente es residente legal de U.S.?)</i>	<b>Yes or No</b> <i>(Si) (No)</i>		
<b>Has financial assistance been requested previously?</b> <i>(Anteriormente ha solicitado asistencia financiera?)</i>	<b>Yes or No If yes, when?</b> <i>(Si) (NO) (Si, Cuando?)</i>		
<b>Potential Third Party Payor Source</b> <i>(circle one)</i> <i>(Tiene seguro medico o otro tipo de plan, circule el plan) (circule una)</i>	Private Insurance / Medicaid/Medicaid HMO / Medicare CHIP / CHCN / Other:		
<b>Physician's Name:</b> <i>(Nombre de el Médico)</i>		<b>Diagnosis:</b> <i>(Diagnostico)</i>	

**PARENT/GUARDIAN INFORMATION**

(INFORMACION DE PADRE/GUARDIAN)

<b>Mother's Name:</b> <i>(Nombre de la Madre)</i>		<b>Mother's Last Name:</b> <i>(Apellido de la Madre)</i>	
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**TEXAS CHILDREN'S HOSPITAL  
FINANCIAL ASSISTANCE REQUEST**  
(SOLICITUD DE SERVICIOS SIN COMPENSACION)

<b>Date of Birth:</b> <i>(Fecha de Nacimiento)</i>		<b>SSN:</b> <i>(Número de Seguro Social)</i>	
<b>Employer Name:</b> <i>(Nombre del Empleador)</i>		<b>Work Phone:</b> <i>(Numero de Teléfono de trabajo)</i>	
<b>Employer Address:</b> <i>(Domicilio del Empleador)</i>			
<b>Father's Name:</b> <i>(Nombre de el Padre)</i>		<b>Father's Last Name:</b> <i>(Apellido de el Padre)</i>	
<b>Date of Birth:</b> <i>(Fecha de Nacimiento)</i>		<b>SSN:</b> <i>(Número de Seguro Social)</i>	
<b>Employer Name:</b> <i>(Nombre del Empleador)</i>		<b>Work Phone:</b> <i>(Numero de Teléfono de trabajo)</i>	
<b>Employer Address:</b> <i>(Domicilio del Empleador)</i>			

**HOUSEHOLD INFORMATION**  
(INFORMACION DE CASA)

**Number of Family Members living in household** *(Numero de miembros de familia que viven en la casa)*

<b>Name</b> <i>(Nombre)</i>	<b>Relationship</b> <i>(Relación)</i>	<b>Age</b> <i>(Edad)</i>	<b>Gender</b> <i>(Sexo)</i>

**INCOME INFORMATION**  
(INGRESO DE SALARIO)

**Must provide photocopies of check-stubs and bank statements for the last two (2) months**  
*(Favor de proveer fotocopias de los talones de cheque y estados de cuenta del banco de los últimos dos meses)*

<b>Wages (self)</b> <i>(Salario propio)</i>	\$
<b>Wages (spouse)</b> <i>(Salario de el esposo)</i>	\$
<b>Wages (other family members living in household)</b> <i>(Salario de otros miembros de la familia viviendo en su casa)</i>	\$

**Printed copies are for reference only. Please refer to the electronic copy for the latest version.**

**TEXAS CHILDREN'S HOSPITAL**  
**FINANCIAL ASSISTANCE REQUEST**  
(SOLICITUD DE SERVICIOS SIN COMPENSACION)

<b>Farm of Self-Employment</b> <i>(Granja o Auto empleo)</i>	\$
<b>Public Assistance</b> <i>(Asistencia pública)</i>	\$
<b>Social Security Benefits</b> <i>(Beneficios de Seguro Social)</i>	\$
<b>Unemployment Compensations</b> <i>(Compensación por desempleo)</i>	\$
<b>Alimony</b> <i>(Pensión Alimenticia)</i>	\$
<b>Child Support</b> <i>(Pensión Infantil)</i>	\$
<b>Military Family Allotments</b> <i>(Asignación familiar militar)</i>	\$
<b>Pensions</b> <i>(Pensiones)</i>	\$
<b>Income from Dividends, Interest, Rental Property</b> <i>(Ingreso de dividendos, intereses, renta de propiedades)</i>	\$
<b>Trust Fund(s)</b> <i>(Fondos fiduciarios o fideicomisos)</i>	\$
<b>Other Income (Retirement/Disability, etc.)</b> <i>(Otros Ingresos)</i>	\$
<b>TOTAL INCOME</b> <i>(Ingreso Total)</i>	/Monthly

<b>EXPENSES</b> <i>(GASTOS)</i>	
<b>Mortgage/Rent</b> <i>(Renta/Hipoteca)</i>	\$
<b>Auto Loans</b> <i>(Préstamos de Automóvil)</i>	\$
<b>Utilities</b> <i>(Servicios de luz, agua, etc.)</i>	\$
<b>Food</b> <i>(Comida)</i>	\$
<b>Loans</b> <i>(Préstamos)</i>	\$
<b>Credit Cards</b> <i>(Tarjetas de crédito)</i>	\$
<b>Alimony/Child Support</b> <i>(Pensión Alimenticia/Pensión Infantil)</i>	\$
<b>Medical Insurance</b> <i>(Seguro de Médico)</i>	\$

**TEXAS CHILDREN'S HOSPITAL  
FINANCIAL ASSISTANCE REQUEST**  
(SOLICITUD DE SERVICIOS SIN COMPENSACION)

<b>Auto Insurance</b> <i>(Seguro de Auto)</i>	\$
<b>Medical Bills</b> <i>(Cuentas Medicas)</i>	\$
<b>Medications</b> <i>(Medicamentos)</i>	\$
<b>Other</b> <i>(Otros gastos)</i>	\$
<b>TOTAL EXPENSES</b>	/Monthly

**PROPERTY**  
(PROPIEDAD)

<b>Do you own a home? Yes/No</b>	<b>If yes, estimated home value \$</b>	<b>Amount Owed\$</b>
<b>Do you own other property? Yes/No</b>	<b>If yes, estimated property value \$</b>	<b>Amount Owed\$</b>

**AUTOMOBILES**

<b>Model/Make</b> <i>(Marca/Modelo)</i>	<b>Year</b> <i>(Año)</i>	<b>Value</b> <i>(Valor)</i>

**SIGNATURES**  
(FIRMAS)

<p>I/we declare under penalty of perjury that the answers I/we have given are true and correct to the best of my/our knowledge. <i>(Declaro/declaramos, bajo protesta de decir verdad que las respuestas aquí incluidas son ciertas y verdaderas, de acuerdo a mis/nuestros conocimientos.)</i></p>
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**TEXAS CHILDREN'S HOSPITAL  
FINANCIAL ASSISTANCE REQUEST**  
(SOLICITUD DE SERVICIOS SIN COMPENSACION)

	<p>I/we agree to tell the provider of services, within 10 days, if there are any changes in my (or the persons on whose behalf I am (we are acting) income, property, expenses, or in the person in the household or of any change of addresses. <i>(Estamos de acuerdo en informar al proveedor de servicios, dentro de un periodo de 10 días, sobre cualquier cambio en mi (nuestro) ingreso, propiedad, gastos, personas que viven en el hogar mío (nuestro o de la(s) persona(s) a nombre de la cual estamos realizando este tramite.)</i></p>
	<p>I/we understand that I/we may be asked to prove my statements and that my/our eligibility statements will be subject to verification by contact with my employer, bank, credit verification, and property searches. <i>(Comprendo/comprendemos que es posible que se nos solicite que demos prueba de nuestras declaraciones, y que la elegibilidad esta sujeta a ser verificada contactando a mi empleador, banco, verificación de crédito y búsqueda de propiedades.)</i></p>
	<p>I/we understand that the county and hospital are required by law to keep any information I/we provide confidential. <i>(Comprendo/comprendemos que la ley obliga al condado y al hospital a mantener la confidencialidad de la información proporcionada por mí/nosotros.)</i></p>
	<p>I/we further agree, that in consideration for receiving health care services as a result of an accident or injury, to reimburse the county or hospital from proceeds of any litigation or settlement resulting from such act. <i>(Además de esto, estoy/estamos de acuerdo en que, en consideración por recibir servicios de atención médica como resultado de un accidente o lesión, reembolsaremos al condado o al hospital cualquier fondo recaudado por algún litigio o acuerdo que resultase de dicho acto.)</i></p>
	<p>I/we understand that if I/we do not qualify for uncompensated services, I/we will be personally liable for the charges of the services rendered by Texas Children's Hospital or I/we may appeal decision in writing with additional documentation. <i>(Entiendo/entendemos que si no calificamos para servicios sin compensación, seré/seremos directamente responsables de los cargos por servicios prestados por Texas Children's Hospital, o podremos apelar la decisión por escrito con documentación adicional.)</i></p>

X	<b>Date:</b>
<b>Signature of Mother/Guarantor:</b> <i>(Firma de la Madre/Guardián)</i>	
X	<b>Date:</b>
<b>Signature of Father/Guarantor:</b> <i>(Firma del Padre/Guardián)</i>	

**TEXAS CHILDREN'S HOSPITAL**  
**FINANCIAL ASSISTANCE REQUEST**  
(SOLICITUD DE SERVICIOS SIN COMPENSACION)

**FOR TCH USE ONLY**

<b>Previous Financial Assistance Approved</b>	<b>Approved Amount:</b>	<b>Approved Date:</b>
<b>Previous Financial Assistance Denied</b>	<b>Denied Amount:</b>	<b>Denied Date:</b>
<b>Type of Service:</b> Hospital Inpatient    Outpatient/Clinic    Hospital    Emergency Room    Take Home Pharmacy		
<b>Amount Requested</b>	\$	
<b>Total Income</b>	\$	
<b>Total Deductions</b>	\$	
<b>Difference</b>	\$	
<b>Comments/Other Notes:</b>   		
X		<b>Date:</b>
<b>Signature Financial Counselor/Accounts Representative</b>		
X		
<b>Print Name</b>		

**Printed copies are for reference only. Please refer to the electronic copy for the latest version.**